

# STAIRFOOT WARD ALLIANCE

## MEETING NOTES

<b>Meeting Title:</b>	<b>Stairfoot Ward Alliance Meeting</b>
<b>Date &amp; Time:</b>	<b>12<sup>th</sup> December 2022 10am – 11.30am</b>
<b>Location:</b>	<b>Teams</b>

<b>1. Attendees</b>	<b>2. Apologies</b>
<b>Cllr Gillis, Cllr Dyson, Cllr Shirt (Chair), Craig Aubrey (CDO), Dave Winnard, Fiona Kouble, Gav Frost</b>	Sian Pearson, Robert Stendall, Roy Marsden, Bri Swaine, Lisa Hammond, Cynthia Cunningham

<b>3. Declarations of pecuniary &amp; nonpecuniary interest</b>	<b>Action/Decision</b>	<b>Action lead</b>
None		
<b>4. Notes and Matters Arising</b>	<b>Action/Decision</b>	<b>Action lead</b>
None		
<b>5. Budget</b>		
<ul style="list-style-type: none"> <li>• Main budget: £8,912.64</li> <li>• Environmental budget: £582.10</li> <li>• Small Sparks Fund: £1,350</li> </ul>		
<b>6. Ward Alliance Fund Applications</b>	<b>Action/Decision</b>	<b>Action lead</b>
<ul style="list-style-type: none"> <li>• Monitoring Update: Currently all funded WAFs have 6 months to return monitoring forms and receipts. This can take time to chase up, and so methods are being looked at. The Ward Alliance agreed that for 1 off events, monitoring should be received quicker, and we discussed members of the Ward Alliance supporting groups for the return</li> <li>• It was raised about a project that had changed since it's application was agreed. Due to less funding being received, the project is now charging, once money raised from this has been taken off, funds will need to be returned to ward alliance as underspend.</li> </ul>	Continue to update	CA
<b>7. Ward Alliance Priorities and Action Plan</b>	<b>Action/Decision</b>	<b>Action lead</b>
<ul style="list-style-type: none"> <li>• Cost of living projects: The ward alliance has agreed to deliver mini events for parents at the 3 local schools and then 1 for the rest of the community. These will take place at the end of January and beginning of February</li> <li>• Brass Bands: All three events are booked in place and all due diligence has been completed for the events. Publicity for the events have gone out and volunteers have been sourced. Lights need for Kendray have been sorted by CW (Note these are not needed as the Kendray event has been moved to Lavender Court)</li> <li>• No Present Pact information has gone out on social media. We will be</li> </ul>	Book venues and contact partners          Monitor outcome of project	CA          CA/SP

<p>reporting back on reach after the holidays to see what impact it had.</p> <ul style="list-style-type: none"> <li>2023 Priorities: the first Ward Alliance will be a 30-minute meeting and then a workshop to look at the priorities for the group in 2023 and what we want to achieve.</li> </ul>	Send Priorities out to remind members	CA
<b>8. Ongoing Projects</b>	<b>Action/Decision</b>	<b>Action lead</b>
<ul style="list-style-type: none"> <li>Newsletter will go out after our priorities have been decided and will link with this.</li> <li>Defibs have arrived and we are working with partners to get these installed across the Stairfoot Ward</li> </ul>	<p>Complete after workshop</p> <p>Installation of Defibs</p>	<p>All</p> <p>All</p>
<b>9. Any Future Agenda Items / issues for discussion</b>	<b>Action/Decision</b>	<b>Action lead</b>
<b>10. Any Other Business:</b>	<b>Action/Decision</b>	<b>Action lead</b>
<ul style="list-style-type: none"> <li>Kay Thewlis has decided to step away from the Ward Alliance. Her input will be greatly missed, and we wish her well</li> <li>Caring for Kendray are supporting a Community Pantry from their shop on Doncaster Road</li> <li>Caring for Kendray are having a Christmas Fair on 17<sup>th</sup> December at Lavender Court</li> <li>Hanging Baskets will be going to a procurement process for 2024, but this won't effect the volunteers who lead the project</li> </ul>	Send our thank you	CA
<b>11. Date and time of next and future meetings:</b>	<b>Action/Decision</b>	<b>Action lead</b>
<ul style="list-style-type: none"> <li>9<sup>th</sup> January 10am St Andrews</li> </ul>		